Check List for D.P.C. Meeting

1. Name of the Department
2. Service Rules applicable
3. Name of the post :
4. No. of Vacancies to be filled in
5. Name of the post/posts from which the promotion is to be made
6. Percentage of promotion
   (a) Merit alone
   (b) Seniority-cum-merit
7. Cycle of promotion
8. Zone of consideration
9. Experience prescribed in the Rules for eligibility
10. Seniority List Page:
11. Eligibility List Page:
12. Vacancy Statement Page:
13. Information about Annual confidential Reports
14. Level of Promotion
   (a) Highest Post in cadre
   (b) Subordinate Post
   (c) Entry to State Service
   (d) In Service Promotion
   (e) First Promotion
15. Reference : to Last D.P.C. Reports (F/B) Page: